



**Jammu and Kashmir Compensatory
Afforestation Fund Management and Planning
Authority (CAMPA)**

**Van Bhawan Forest Complex Below Gumat
Jammu**

Request for Proposal (RFP)
For Selection of Solution Provider

For

**Design, Development and Maintenance of Web Portal For
J&K CAMPA in UT of J&K**

(Notification No. 01-CAMPA of 2020
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Issued by:
Jammu & Kashmir CAMPA,
J&K Forest Department.

Version 1.0

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1. Introduction and Overview

1.1. Background

Detailed note giving CAMPA background and its activities, decision making process and documentation relating to preparation of its Annual Plan of Operations are placed at Annexure I to VI.

1.2. Objective

The J&K CAMPA is contemplating to have a comprehensive web portal with the aims to achieve the following objectives:

- Develop the Web Portal in two sections viz: the Pre-login Section (that shall be visible to general public without any need of authentication) and Post-Login Section (Content Management System (CMS) that shall be accessible to authorized users who shall be responsible for management of data on the web portal).
- Design/develop the Web Portal for all devices (Responsive layout).
- Develop a role-based authorization and access management system so as to ensure the secured and restricted access all across the CMS.
- To achieve the prescribed minimum content and functionality as stipulated by GIGW guidelines and also compliance with e-Gov Standards of Govt.
- To ensure Compliance Audit Certificate from Standardization Testing and Quality Certification (STQC)
- To ensure the compatibility of the portal with all major device platforms like internet explorer, Mozilla Firefox, Google chrome, safari, opera, etc.) and physically disabled friendly devices.
- Identify and address all the legal aspects viz: copyright policy, hyperlink policy, terms and Conditions and privacy policies as prescribed in GIGW guidelines.
- To ensure the Quality parameters viz: content contribution, moderation and approval policy, content review and archival policy.

1.3. Invitation for Bids

The Jammu and Kashmir Compensatory Afforestation Fund Management and Planning Authority (CAMPA) invites proposals from reputed Solution Provider for **“Design, Development and Maintenance of Web Portal”** for J&K CAMPA. The details regarding the scope of work and services expected from the bidder is provided in the scope of work. Bidders are advised to study this

document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications. Intending bidders should submit their bids by e- tendering process only (www.jktenders.gov.in)

1.4. Schedule of Activities

S.No.	Key Activities	Date and Time
1.	Date of Publication of RFP	Start Date: From 4.00 PM of 20/08/2020 on www.jktenders.gov.in
2.	RFP Document Download Date	05.00 PM of 20/08/2020 onwards
3.	Last date/time for submission of written queries by intending bidders through email at: jkcampacell@gmail.com	27/08/2020 till 4.00 PM.
4.	Response to the Queries will be published on www.jktenders.gov.in & www.jkforest.gov.in /Pre-bid conference	31/08/2020 31/08/2020
5.	Submission of bids on www.jktenders.gov.in	Start Date: 03/09/2020 from 10.00 AM End Date: 14/09/2020 up-to 02:00 PM
6.	Bid Validity	120 days from the date of opening of bids.
7.	Bid Procedure	Two stage bidding (Technical & Financial) through e-Tendering mode at www.jktenders.gov.in
8.	Bid Evaluation Criteria (Selection Method)	Quality and Cost Based Selection (QCBS)
9.	Websites for downloading RFP, Corrigendum, Addendums etc. (if any)	www.jktenders.gov.in or www.jkforest.gov.in
10.	Opening of Technical Bids	11:00 AM of 15/09/2020 in Pr. Chief Conservator of Forests Office Van Bhawan Forest Complex Jammu
11.	Date of presenting Proof of Concept (PoC)	Will be communicated separately

12.	Bid Document/Tender Fee	Nil
13.	Bid Security/EMD	<p>Bid Security-Earnest Money Deposit in the form of a CDR/ FDR/BG, from a scheduled or Nationalized Indian Bank in favor of CAO O/o Pr. Chief Conservator of Forests, J&K, valid for (01) one year payable at Srinagar, J&K, for the sum of Rs 50,000/- (Rupees Fifty Thousands Only). Scanned Copy of the instrument is to be uploaded on JK Tenders Portal (www.jktenders.gov.in) along with the bid. However, L1 bidder has to submit original document of EMD in the office of CEO, CAMPA O/o PCCF Van Bhawan Forest Complex Jammu before the issue of work order, failing which the bidder shall be liable to disqualification including blacklisting. EMD is exempted for MSEs/NSIC certificate holders</p>

1.5. Terms and Conditions

- I. Scanned copy of the EMD instrument has to be uploaded on www.jktenders.gov.in while submitting bid online.
- II. Prices shall be quoted in Indian Rupees (INR) only.
- III. The amount is required to be quoted both in figures and in words, in case of a discrepancy, the amount quoted in words will be taken as final.
- IV. The amount payable shall be subject to the deduction of applicable taxes.
- V. The bidder should confirm that there are no hidden costs. Any change found necessary to make the solution functional will be provided by the bidder without extra cost.
- VI. The cost of the bid includes the following:
 - (a) Design and Development of complete solution as per scope of work mentioned in this document.
 - (b) AMC of the complete solution for a period of 03 years from the date of achieving the Go-Live of the solution.
 - (c) Documentation and Training cost.
 - (d) Certification cost (Security Audit, Safe to host, etc.)
 - (e) SSL Certificate (05 Year Validity)
 - (f) Any other charge/s which are necessary for completion of the project as per the scope of the work.
- VII. Complete bid shall be accepted online via e-tendering mode. However, successful bidder has to submit the original hardcopy of EMD and other documents in person or by speed post with POD (Proof of delivery) in the office of Chief Executive Officer, CAMPA O/o PCCF Van Bhawan Forest Complex Below Gumat Jammu+ for verification before issuance of work as and when required. The J&K CAMPA shall not be responsible for any postal delay or non-receipt/non- delivery.

2. Scope of Work

The scope of project is to Design, Develop and Maintain a Content Management System (CMS) based Web portal for the J&K CAMPA with following functionalities:

- a) The portal should enable the IAs to
 - (i) Prepare their APOs online.
 - (ii) Submit the progress of implementation online.

- (iii) Report action taken on the decisions of the committees under CAMPA (Executive Committee, Steering Committee & National Authority) and communications of CAMPA online.
- b) The portal should enable JK CAMPA to create database of
 - i) All works executed under CAMPA along with relevant details since 2010-11.
 - ii) All APOs approved since 2010-11 pertaining to all IAs.
 - iii) Annual Reports, UCs, the Agenda and Minutes of various committees.
- c) The portal should provide functionality to allow sending of the proposal to the next higher level with recommendation/ comments or sending back to the lower level with remarks about the proposal.

2.1 Core functionalities/Modules

2.2 Post-login Section (Content Management System) Modules

The post-login Section shall have the following modules:

- **User Management Module:** This module should be responsible for *authorization and authentication* management. Only authorized users shall be able to login into the system for updating/fetching/inserting the data into the database. This shall be a comprehensive module which shall control the access mechanism of the web portal. The Administrator should be able to create users, assign user IDs/Pwds and user roles.
- **Control Management Module:** This module should take care of all the Controls that need to be put on the web portal. This shall help in controlling the placement and visibility of any control and should act as an ON and OFF switch for any control. Control can be a slide show of photos, Latest happenings Control, New Announcements etc.
- **Feedback Management Module:** This module should be able to manage the feedback forum by way of assigning the feedback to different officials who might be associated with the particular query raised by any stakeholder.
- **Archival Policy Management Module:** This module should take care of the archive management and shall automatically archive the content based on the rules specified by the administrator.
- **Content Moderation Module:** This module should be able to define the rules for the moderation of content in case the content comes from a third party by way of RSS feed or some other sources.

- **Configuration Module:** This module shall be able to manage links, Dates and also manage the definitions of the Screen Management module etc.
- **Grievance Management Module:** This module should help in attending to the grievances of the public and automatically raise the grievance to the next higher level if not resolved in a given time frame which shall be configurable.
- **Customised Report Generation Module:** Every user should be able to generate customised reports as per fields chosen, depending upon the level of user and data for which access rights have been granted.

The summary of various post login modules to be incorporated in the proposed CAMPA portal:

S.No.	Name of Module	Details
1	APO Module	As per Annexure - III
2	Reporting Module	Progress report on activities approved as per APO Module: As per Annexure - IV
3	Financial & Accounting Mgmt of CAMPA	The portal should enable the CAMPA Secretariat and IAs to maintain and update complete account of release of funds to IAs and expenditure against approved activities.
4	Monitoring Module	As per format at Annexure - V
4	Nursery Module	As per format at Annexure - VI
6	Infrastructure Module	Compilation from the APO
7	Plantation Module	Compilation from the APO
8	Settlement & Demarcation Module	Compilation from the APO
9	Training Module	Compilation from the APO
10	Meeting Module	Details of meetings (Agenda and Minutes) and follow up response from IAs
11	Annual Report Module	Module for Annual Report preparation should automatically compile list of all works executed alongwith expenditure summarise at circle/regional levels/UT level on yearly basis for inclusion in the Annual Report.

2.3Pre- login Section (Public Section) Modules

The pre-login Section shall have the following modules:

- **Homepage management Module:** This module should display all the information related to the J&K CAMPA sector in a seamless and

attractive manner. This has to be highly customizable.

- **Feedback Forum:** This module should have the necessary controls for receiving the feedback and it should also display the replies.
- **Search Module:** This module should facilitate the free search across the site and shall display the desired results.
- **Archives:** This module should display the archived data
- **Gallery Module {Video Audio}:** This module should help in displaying the video/images and bundle them into groups and galleries based on the activity and events.
- **Grievance Module:** This module should display the tracking of grievances by way of a controlled mechanism and if the grievance is resolved, the same may be made public.
- **Customised Report Generation Module:** The visitor should be able to generate customised reports as per fields data chosen from drop down menus.

2.4 SMS AND EMAIL GATEWAY

Integration with SMS and e-mail gateway for notification of various activities/actions to the user

2.5 ALERTS AND NOTIFICATION

This module should help system in sending Email/SMS alerts to the IAs.

2.6 OTHER IMPORTANT FUNCTIONALITIES

The above modules are just indicative around which the web-portal needs to be developed and is no way the final list. These modules should form the basis for achieving the following functionalities in general:

- **Full Dynamic Web Portal** which should have a highly **attractive Web Design** with **responsive features** (i.e. the Website Should automatically adjusts to Screen Resolution of Different Devices Automatically).
- **CMS (Content Management System)** based Web Pages which can be easily updated from Admin Interface.
- Online Feedback Forms.
- Ability to add new content and documents to Website as and when required using Admin Panel.
- Dynamic News Section and Photo gallery to highlight the achievements and current happening in J&K CAMPA.

- Notices and Circulars Section.
- Other Standard features and trending aspects.
- Web Portal must give contact information of the Department/ state. The agency must take consent of department before publishing contact information.
- General features like publication of latest news, important information to the IAs must be present in the Web Portal.
- The Web Portal must provide hyperlinks to other related websites. The agency must take consent of department on this.
- The Web Portal should also be compliant to Right to Information Act. There should be a separate RTI webpage incorporating all the necessary details and returns. c
- The Web Portal should have links to Facebook page, Twitter account etc. of all the IAs.
- Any other feature as mutually agreed by the J&K CAMPA and Solution Provider.

The successful bidder will be required to perform an in-depth system study, fine tune and finalize the requirements, prepare Functional Requirement Specifications (FRS)/Software Requirement Specification document (SRS) and develop/customize the solution after approval of SRS as per the requirements of the J&K CAMPA and its IAs.

Important Note:

Any Number of modules can be added/removed during the actual requirement analysis for the website, and also the proposal from participating firm for innovative solutions can also be taken into consideration for development.

3 Security and Compliance Objectives

- I. To ensure compliance with GIGW (Guidelines for Indian Government Websites).
- II. To make the content of Portal disabled friendly so that information is accessible to all and ensure compliance with WCAG 2.0 level AA
- III. To make Portal accessible on all platforms like windows, mobile phones, disabled specific devices etc.
- IV. To provide information to the citizens with minimum number of clicks.
- V. The portal should be supported by popular browsers like Internet Explorer, Chrome, Firefox, Tablets and Smart Mobile phones.
- VI. The vendor shall ensure required security clearance from CERT-In empanelled information security auditing agency.

- VII. To ensure that all the modules developed for the portal are error free and hack proof i.e. there is protection against defacement, hacking, session hijacking, SQL injection, cross scripting, Denial of Service (DoS) etc.
- VIII. To ensure that security controls for Portal are in conformity with legal and regulatory standards/CERT-IN guidelines and IT Act 2000 as amended from time to time.
- IX. The application will be hosted in J&K State Data Center.

4 General Instructions and Important Conditions.

The bidders are expected to examine all instructions, forms, terms, project requirements and other information in the RFP documents. Failure to furnish all information required as mentioned in the RFP documents or submission of a proposal not substantially responsive to the tender documents in every respect will be at the bidder's risk and may result in rejection of the proposal. In case of dispute, the decision of CEO, J&K CAMPA shall be final and binding.

4.1 Pre-Bid Conference

J&K CAMPA may host a Pre-Bid Conference. The representatives of the interested organizations may attend the pre-bid conference at their own cost.

4.2 Bidders' Enquiries

All enquiries from the bidders relating to this RFP must be submitted in writing through email to the contact person at jkcampacell@gmail.com

4.3 Disqualification

The bidder's proposal is liable to be disqualified in the following cases:

- Proposal not submitted as prescribed in this document or treated as nonconforming proposal.
- The bidder qualifies the proposal with its own conditions or assumptions.
- Proposal is received in incomplete form.
- Proposal is not accompanied by all the requisite documents.
- A commercial bid submitted with assumptions or conditions.
- Information submitted in technical proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or

otherwise, at any time during the processing of the contract (no matter at what stage) or during the tenure of the contract

- Bidder tries to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process.
- The bidder shall not assign or sublet the work in whole or part to any agency without written orders of the Department and if the bidder shall assign or sublet this contract, or attempt to do so or becomes insolvent or commences any insolvency proceedings to make any composition with his creditors or attempt to do so, or if any bribe gratuity, gift, loan, pre-requisite reward, or advantage pecuniary or otherwise shall either directly or indirectly be given, promised or offered by the firm or any of his servants or agents to any public officer or person in the employment of Government in any way relating to this office, the contractor/agency shall be solely responsible for the consequences which besides other penalties/actions may entail termination of contract and forfeiture of deposit, bank guarantees and other due payments if any.

4.4 Eligibility and Pre-qualification Criteria

- I. The bidder shall be a Registered Company /Firm.
- II. The firm should have average turnover of at least Rs.50.00 Lakh during the last three financial years (2017-18, 2018-19 & 2019-20). Copy of Balance Sheet and P&L Account duly certified by a Chartered Accountant along with ITRs of above said three financial years should be submitted.
- III. The bidder should have designed, developed and maintained at least 01 (one) website applications/portal during the last 03 (three) years from the date of publication of this RFP. Copy of work order and completion certificate is essentially required to prove the eligibility. The past 03 years will be reckoned from the date of publication of this RFP.
- IV. The bidder should have valid Permanent Account Number (PAN) and GST Certificate, a copy of the same should be enclosed.
- V. All the necessary documentary proofs should be enclosed with the tender document to substantiate claim of bidder of being eligible.

4.5 Development and Ownership Rights

- I. The implementing agency will provide all the source code of the proposed solution to J&K CAMPA.
- II. The portal designed and developed by the bidder will be the property

of J&K CAMPA.

4.6 Penalty

The agency should complete the work within the scheduled time frame (i.e. in 90 days from the date of issuance of work order). Failing to complete the work in the schedule time frame, a penalty @ 2% of the value of work order/month will be levied from the vendor.

4.7 Deciding Award of Contract

- I. J&K CAMPA reserves the right to ask for any technical elaboration/clarification in the form of technical presentation from the Bidder on already submitted Technical Proposal at any point of time before opening the financial proposal. The Bidder shall furnish the requisite information to J&K CAMPA or its appointed representative on the date asked for, by charging no additional cost. J&K CAMPA may at its discretion visit the office of the Bidder any time before issuing Letter of Award (LoA).
- II. J&K CAMPA shall accordingly inform those Bidders whose proposals do not meet the eligibility criteria or considered as non-responsive that their Financial Proposals will not be opened after completing the selection process via online mode on www.jktenders.gov.in. J&K CAMPA will simultaneously notify those Bidders who would qualify in the evaluation process as described in this RFP, informing the date and time fixed for opening of Financial Proposals via online mode i.e www.jktenders.gov.in.
- III. Bidders' names, Bid Prices, Total amount of each bid and such other details as the Tendering Authority may deem appropriate shall be announced and recorded at the opening of Financial Bid.
- IV. J&K CAMPA may hold the right of awarding contract in full or drop any item/s as per their need and requirement from the BOQ.
- V. The contract shall be awarded to the successful Bidder only who shall acknowledge in writing the receipt of the Letter of Award (LoA) and also sends his acceptance of entering into the Contract within a period of 10 days from the receipt of LoA.
- VI. The successful Bidder and J&K CAMPA shall have to execute an agreement promptly and in no event later than 10 days from the date of letter of acceptance, capturing the modalities of the contract. The signing of agreement will form the basis for the award of Contract and the Bidder shall have to initiate the execution of work strictly in accordance with the terms of the Contract.
- VII. All incidental and other allied expenses involved in the execution of contract/agreements shall be borne by the successful bidder only.

4.8 Performance Bank Guarantee (PBG)

- I. The successful bidder shall at his own expense deposit PBG within 10 (ten) days of award of contract or prior to signing of the agreement whichever is earlier, an unconditional and irrevocable Performance Bank Guarantee (PBG) from a Nationalized / Scheduled bank in favor of %CAO o/o PCCF, JKFD+payable on demand.
- II. This Performance Bank Guarantee will be for an amount of 10% of work order value. All charges whatsoever such as premium commission etc. with respect to the performance Bank Guarantee shall be borne by the bidder.
- III. The Performance Bank Guarantee shall be valid till contract period.
- IV. The Performance Bank Guarantee may be discharged / returned by J&K CAMPA upon being satisfied that due performance of the obligations has been executed by the bidder under the contract. However, no interest shall be payable on the Performance Bank Guarantee.
- V. In the event the bidder being unable to perform as per the contract for whatever reason, J&K CAMPA would revoke/invoke the PBG.
- VI. J&K CAMPA shall also be entitled to make recoveries from the Bidder's bills, performance bank guarantee, or from any other amount due to him by equivalent value of the payment made to him due to inadvertence or any error of omission or commission.

4.9 Confidentiality

- I. At all times during the performance of services the Bidder shall abide by all applicable security rules, policies, standards, guidelines and procedures. The Bidder should note that before any of its employees or assignees is given access to the Confidential Information, each such employee and assignees shall agree to be bound by the term of this RFP and such rules, policies, standards, guidelines and procedures by its employees or agents.
- II. The obligations of confidentiality under this section shall survive the contract from rejection.

4.10 Exit Management

- i. At the time of expiry of Contract period, the vendor has to ensure a complete knowledge transfer to the J&K CAMPA which shall include:
 - a. Any confidential information or data to the J&K CAMPA.

- b. Return of files taken by bidder for data entry works (if any).
- ii. Exit form will be signed by the vendor and J&K CAMPA, once the exit management process is over and financial closure process would be initiated by J&K CAMPA. The vendor has to ensure the confidentiality of J&K CAMPA information even after exit, failing which the J&K CAMPA may take legal recourse and get the vendor blacklisted for further Government related assignments.

4.11 Payment Schedule

S.No.	Activity	Deliverables	Payment
1.	Requirement gathering, preparation of As- Is, To-Be	As-Is, To-Be document - Submitted to J&K CAMPA	10% of the amount based on the finalised total amount of the project subject to the acceptance certificate of AS-IS, TO. BE document issued by J&K CAMPA
2.	Development of the web portal (beta version)	Beta version should be supported with necessary user manuals.	30% of the amount based on the finalised total amount of the project. Necessary certificate to be issued by J&K CAMPA.
3.	Go Live version of the web portal	<ol style="list-style-type: none"> 1. The web portal is hosted on State Data Centre after changes, if any, in the beta version based on the feedback from JK CAMPA. 2. Necessary certifications (Security audit, Safe to Host etc) 3. Trainings to JK CAMPA 4. Deployment of solution at JK CAMPA 	30% of the amount based on the finalised total amount of the project. Necessary certificate from JK CAMPA to be furnished in this regard.
4.	Project Maintenance and support for 3 Years from the date of Go-Live	Providing the maintenance support and bug fixes if any required from the date of achieving the Go-Live for 36 months along with integrations if need arises.	30% of the amount based on the finalised total amount of the project payable in equal installments six monthly.

4.12 Bid Evaluation

The bids shall be evaluated in three stages.

I. Stage–1: Pre-Qualification Criteria (Part-I):

Evaluated as per the eligibility criteria mentioned in the foregoing clauses. Successful bidder shall qualify for stage. 2 of bidding

II. Stage-2: Technical Bid (Part 2):

The proposals from successful bidders from stage 1 will be evaluated on **QCBS (Quality and Cost Based Selection) method.**

QCBS Evaluation Weightage:

- Technical part Weightage =70%
- Financial part Weightage=30%

Technical Bid Evaluation:

Weightage: 70% Score: 100 points

S.No	Criteria	Basis for valuation	Max. Marks	Supporting Document
1	Average turnover of at least Rs. 0.50 Cr during last three financial years (2017-18, 2018-19 & 2019-20)	<ul style="list-style-type: none"> ➤ Greater or equal to 2.0 Cr : 10 Marks. ➤ Equal to 1.0 Cr but less than 2.0 Cr : 08 Marks ➤ Equal to 0.5 Cr but less than 1.0 Cr : 06 Marks 	10	Audited balance sheet and Profit & Loss or Certificate from the Statutory Auditor
	RELEVANT STRENGTHS:		20	
2	Designed, developed and maintained 01 web applications/web portals of value more than 25 Lakhs each where deliverable or milestone has been successfully met relevant to the experience. The work order should have been issued within the last 03 years from the date of publication of this of RFP.	<ul style="list-style-type: none"> ➤ Equal to or more than 04 projects: 20 Marks ➤ Equal to 3 projects:18 marks ➤ Equal to 2 projects:15 marks ➤ Equal to 1 projects: 12 marks 	20	Copy of work order and Completion Certificate.
	Approach and Methodology :		50	
3	Solution proposed- Demonstration of understanding of the Department's requirements.	<ul style="list-style-type: none"> ➤ Solution Proposed ➤ Technologies used; ➤ Scale of implementation ➤ Learning on issues ➤ Challenges likely 	15	Detailed Proposal

		to be encountered ➤ Mitigation proposed ➤ Client references		
	Approach & Methodology to perform the work as per the scope of work defined in this RFP	Qualitative assessment based on understanding of the objectives of the assignment: The extent to which the Systems Implementer's approach and work plan responds to the objective indicated in the scope of work ➤ Completeness ➤ the requirements.	15	Detailed Proposal
	Technical Presentation	Technical presentation of the solution proposed	20	Power Point Presentation
	RESOURCE PROFILE:		10	
4	Profile of proposed team members	Resume of all key technical resources (Team Leader, Project Manager etc) proposed for the assignment.	10	CVs & Copy of Certifications
	CERTIFICATION AND CREDENTIALS		10	
5	Relevant Certifications	➤ CMMI Level 3 - 05 Marks ➤ CMMI Level 5 - 10 Marks	10	Copy of certificate

III. Minimum qualifying score shall be 70% (i.e. 70 out of 100 score points) of the Technical bid Weight-age.

IV. Only those responsive proposals which have scored 70% in the technical bid evaluation shall be considered for **financial evaluation**.

V. Stage-3: Financial Bid Evaluation:

Weight-age: 30%

Name of the Bidder	Financial Bid Amount	Financial Score
Bidder 1	B1	(LFB/B1) x 30
Bidder 2	B2	(LFB/B2) x 30
Bidder 3	B3	(LFB/B3) x 30

Where (LFB (Lowest Financial Bid)) and Bi, B2 and B3n is the Financial

Bid Amount quoted by the respective Bidders

VI. Combined Technical and Financial Score (CTFS) with Weightage 70:30

Bidder details	Technical Score (TS) (out of 70)	Financial Score (FSI) (out of 30)	CTFS (out of 100)	Rank of the Bidder
Bidder 1	$(T1/100) * 70 = TS1$	$(LFB/B1) * 30 = FS1$	TS1 + FS1	?
Bidder 2	$(T2/100) * 70 = TS2$	$(LFB/B2) * 30 = FS2$	TS2 + FS2	?
Bidder 3	$(T3/100) * 70 = TS3$	$(LFB/B3) * 30 = FS3$	TS3 + FS3	?

Where T1, T2 ..Tn is the Technical Score obtained by bidder in the Technical Bid Evaluation. Bidder with the **Rank-1** will be declared as the winner of the bid and the contract should be awarded to Bidder with **Rank-1**

4.13 Force Majeure

- I. The successful Bidder shall not be liable for forfeiture of its implementation guarantee, performance security, liquidated damages or termination of contract in the event of delay in performance or other failure in performing material obligations under the contract as a result of force majeure.
- II. For the purpose of this clause, Force Majeure means an event beyond the control of the bidder and not involving negligence or fault of bidder. Such events may include, but are not restricted to, acts of JK CAMPA in its sovereign capacity, wars & revolutions, fires & floods, epidemics & quarantine restrictions and freight embargoes.
- III. If a force majeure situation arises, the bidder shall promptly notify in writing such conditions to the CEO J&K CAMPA with the cause thereof, otherwise, the Bidder shall continue to perform its obligations under the Contract as far as possible for which all reasonable/alternative means have to be adopted by the bidder to perform as if not prevented by the event of Force Majeure.

5 Forms and Formats of Technical Proposal

5.1 FORM - I Cover Letter

The Chief Executive Officer
Compensatory Afforestation Fund Mgmt & Planning Authority (CAMPA)
J&K Forest Department

Ref: NIT No. _____ dated _____

Subject: Design, Development and Maintenance of Web Portal for J&K
CAMPA Sector in UT of J&K

Dear Sir,

- a. Having examined the RFP document, I/We the undersigned herewith submit our bid online in response to your NIT No. _____ .. Dated _____ Selection of Agency/System integrator (SI) for Design, Development and Maintenance of Web Portal for CAMPA Sector in UT of J&K, in full conformity with the said RFP document.
- b. I/We have read and understood the provisions of the RFP document and confirm that these are acceptable to me/us. I/We confirm that the terms and conditions in the RFP shall be acceptable to me/us.
- c. I/We hereby declare satisfaction over the technical eligibility criteria as specified in the RFP and agree to abide by all the terms and conditions specified therein including bid validation of 120 days.
- d. The Earnest Money Deposit (EMD)/Bid Security of **Rs 50,000/- (Rupees Fifty Thousands Only)** submitted by me/us bearing CDR/FDR number _____ issued by bank.
- e. I/We hereby declare that I/we are not involved in any litigation having impact on delivery of services as required under this assignment and I/we are not under a declaration of ineligibility for corrupt or fraudulent practices.
- f. I/We have not been blacklisted by any department /society /PSU/organization of central/ state government.
- g. I/we accept that if any misrepresentation/wrong information is

contained in the bid or suppression of material or relevant facts & figures mentioned therein may lead to my/our disqualification.

Our correspondence details with regards to this bid are

S. No.	Information	Details
1	Name of responding Bidder:	
2	Address of responding Bidder:	
3	Name, Designation of the Person to whom all correspondence shall be made regarding this RFP	
4	Telephone No	
5	Mobile no. of contact person:	
6	E-mail address of contact person	

I/We hereby declare that our bid submitted in response to this RFP is made in good faith and the information contained therein is true and best to my / our knowledge and belief.

Thanking you,

Name of the Bidder: -
Authorized Signatory: -
Seal of the Organization: -
Date:

5.2 Form 2: Technical Compliance

(Affidavit duly attested by Oath Commissioner)

To

The Chief Executive Officer
Compensatory Afforestation Fund Mgmt & Planning Authority (CAMPA)
J&K Forest Department

Sir,

Having examined the Bid Documents of tender vide No: _____ dated _____ the receipt of which is hereby duly acknowledged, I/we the undersigned, offer to submit our bid regarding the selection of System Integrator (SI) for Design, Development and Maintenance of Web Portal for J&K CAMPA in UT of J&K as per the scope, specifications and terms and conditions mentioned in the RFP.

I/We undertake that the Scope of work mentioned in this document and Bill of material to be supplied as mentioned in FORM - 5 are fully compliant with the scope of work. Any non-compliance on technical specification will lead to cancellation of Work Order, blacklisting of our company, forfeiting of EMD/PBG and an over and above penalty of INR 10 Lakhs.

Further I/we certify that our organization is not blacklisted by any State or Central Govt. Department or any PSU.

Further I/we certify that information provided above is true to best of my/our knowledge and belief.

Dated _____

Authorized Signatory Signature of Bidder with Company Stamp

5.3FORM . 3 Compliance for Technical Evaluation Criteria

S. No	Description	Documents / Information to be Submitted	Yes/No
1	Name and Style of the Bidder with registered address	Company/Firm Registration certificate under companies Act	
2	Postal Address	Address of correspondence or corporate office on company letter head.	
3	Telephone/Fax No. E-mail address & Website URL		
4	Contact Person	Name, designation and contact details (email address and Phone) of the representative of the Bidder to whom all references shall be made to expedite technical co-ordination.	
5	PAN Number and GSTN Registration	A copy of Valid PAN card and GSTN Registration certificate	
6	Earnest Money Deposit	FDR/CDR/BG of Rs Five Lac only (INR 50,000/-).	
7	Cover Letter . Form 1	Cover Letter as per template provided (Form 1)	
8	Technical Bid Compliance in Form 2 and as per Scope of work mentioned in this RFP.	Affidavit of Technical Bid Compliance in Form 2.	
9	Annual Turnover		
10	Relevant Strengths: (Experience)		
11	Approach and Methodology (Proposal)		
12	Resource Profile		
13	Certification and Credentials		
14	Any other document as per RFP		

6. Forms and Formats of Financial Proposal

6.1 FORM . 4- Cover Letter

FINANCIAL BID COVER LETTER

To

The Chief Executive Officer
Compensatory Afforestation Fund Mgmt & Planning Authority (CAMPA)

J&K Forest Department

Ref: NIT No. _____ dated _____

Subject: Design, Development and Maintenance of Web Portal for J&K
CAMPA in UT of J&K

Dear Sir,

I/We, the undersigned having read & examined in detail, the RFP regarding Design, Development and Maintenance of Web Portal for J&K CAMPA Sector in UT of J&K , the receipt of which is hereby duly acknowledged, I/we the undersigned offer to supply/work in conformity with the said RFP.

I/ We undertake:

- a. that the quoted prices are in conformity with prescribed requirements and inclusive of all costs relating to work execution. The prices also include all type of taxes/duties as mentioned in the financial bid (BoQ).
- b. that if the contract is awarded, I/we shall submit the prescribed performance security deposit (equivalent to 10% of work order value) and shall supply/ work in accordance with the prescribed timelines.
- c. to abide by this bid for a period of 120 days from the last date of bid opening.
- d. that until a formal contract is prepared and executed, this bid together with your written notification of award shall constitute a binding on me/us.
- e. that the bid has been made in good faith without collusion or fraud and the information contained therein is true and best of our knowledge and belief.
- f. that the project will be supported for a minimum period of 03 years post go live
- g. I/We unconditionally agree to all the terms & conditions as mentioned in the RFP and submit that we have not submitted any deviations in this regard.

Authorized Signatory Name:

Designation:

Date:

6.2 FORM . 5- Financial Proposal

S.No	Description	All Inclusive Amount (INR)	GST %	Total Amount including GST
1.	Design, Development & Maintenance of Web Portal for J&K CAMPA in UT of J&K as per the scope of the work mentioned in the RFP along-with its maintenance for a period of 03 years post achievement of its go live.			
Total				
Total Amount in words				

Signature of the bidder with seal

Background JK CAMPA

- 1) J&K CAMPA was setup in 2010. The main objective of the CAMPA is to raise Compensatory Afforestation and undertake other forest & wildlife management and infrastructure development activities in order to restore loss of environmental goods and services due to diversion of forest lands for non-forestry purposes. CAMPA is currently governed under the Compensatory Afforestation Fund (CAF) Act, 2016 and the CAF Rules, 2018.
- 2) CAMPA is carrying out its activities through Forest and its allied Departments . Soil & Water Conservation Department; Social Forestry Department; Wildlife Protection Department; Environment, Ecology & Remote Sensing Department; State Forest Research Institute and Forest Protection Force. These Departments have their field agencies at Regional/District/Sub-District level which implement CAMPA activities in areas under their administrative control. A total of 116 Implementing Agencies (IAs) at Regional/District/Sub-District level, located all across the Union Territory of Jammu and Kashmir, carryout the activities funded by CAMPA. The Department-wise list of Implementing Agencies of CAMPA is placed at annexure-2.
- 3) The main activities carried out by the IAs are us under:
 - (I) **Forest and wildlife Management related activities under Rule 5(2) of the CAF Rule, 2018**
 - A) **Artificial / Natural regeneration**
 - a) Plantation
 - b) Fencing
 - c) Sowing / Dibbling
 - d) Pasture development
 - e) Beating up of casualties
 - f) Plant production
 - B) **Silvicultural operation in forests**
 - a) Tending operation
 - b) Bush / Lantana clearance

C) Protection of Plantations & Forests

- a) Management of forest boundaries
- b) Maintenance of old closures
- c) Restoration of forest boundaries by eviction of encroachment and contingencies

D) Forest Fire Prevention & Control Operations

E) Soil & Moisture Conservation Works in Forests

- a) Double Rubble Stone Masonry
- b) Crates
- c) Water Harvesting Structure

F) Management of biological diversity and biological resource

G) Catchment Area Treatment Plan (Rejuvenation of Rivers of J&K)

H) Catchment Area Treatment by Wular Conservation and Management Authority (WUCMA)

I) Conservation, Protection and management of Protected Areas (Wildlife Protection Department)

(II) Forest & Wildlife Infrastructure related activities (Rule 5(3) of the CAF Rules 2018)

- a) Establishment, up-gradation and maintenance of modern nurseries and other planting stock production facilities for production of quality planting materials
- b) Casual engagement of local people or labours to assist regular staff for works for protection of forests
- c) Construction, up-gradation & maintenance of inspection paths, forest roads, fire lines, watch towers and check posts
- d) Construction of residential & official buildings in forests for frontline staff deployed for protection of forests
- e) Independent concurrent monitoring & evaluation and third party monitoring of various works under taken
- f) Survey & mapping.
- g) Training & capacity building.
- h) Purchase and maintenance of equipments for communication and information technology for forest protection
- i) Publicity-cum awareness programme & exhibitions etc.
- j) Studies and publications
- k) Infrastructure for protection and management of Protected Areas

(III) Spl. Project for Kishtwar High Altitude National Park (KHANP) by Wildlife Protection Department.

(IV) Activities covered out of interest component as per the provisions of Rules 6 of the CAF Rules, 2018

Expenses of the State Authority

- a) Disbursement of wages for need based persons out of Interest component.
- b) Management of office establishment, office equipment including computers, vehicle charges, contingencies, etc.

4) The CAMPA activities are executed from funds released to IAs under following components (heads of account):

- 1) Compensatory Afforestation (CA)
- 2) Additional Compensatory Afforestation (Addl. CA)
- 3) Penal Compensatory Afforestation (PCA)
- 4) Net Present Value (NPV)
- 5) Protected Areas (National Parks Wildlife Sanctuaries)
- 6) Catchment Area Treatment Plan
- 7) Interest
- 8) Integrated Wildlife Management Plan
- 9) Others

5) Annual Plan of Operations (APOs):

All Implementing Agencies (IAs) prepare their Annual Plan of Operations (APOs) in accordance with the provisions of the Compensatory Afforestation Fund (CAF) Act 2016 and the CAF Rules 2018 under the components (heads of account) listed above. APOs contain details of works proposed for execution in the relevant financial year and detailed cost estimate of those works. The Annual Plan of Operations are approved by the designated committees (first by the Executive Committee of J&K CAMPA; then by the Steering Committee of J&K CAMPA; and thereafter by the National Authority, Ministry of Environment, Forest & Climate Change, GOI) in accordance with the CAF Act 2016 and the CAF Rules 2018. Once approved by the National Authority, Ministry of Environment, Forest & Climate Change, J&K CAMPA releases funds to the IAs for carrying out the approved activities. Thereafter, CAMPA seeks monthly progress report of implementation by its IAs and monitors the quantity and quality of works carried out by them.

6) Flowchart with regard to approval of APO: Divisional Forest Officer / Implementing Agency Conservator of Forests / Regional Director
Chief Conservator of Forests / Head of the Department CAMPA Secretariat.

CAMPA Secretariat to obtain approval of Executive & Steering Committees and National Authority, MoEF&CC.

7) Administrative & Technical Sanctions before execution of approved APOs:

Proposed by DFO/IA recommended by CF/RD grant of Administrative Approval/Technical Sanction by CCF/HoD.

The Scope of work:

- a) The portal should enable the IAs to
 - (i) Prepare their APOs online.
 - (ii) Submit the progress of implementation online.
 - (iii) Report action taken on the decisions of the committees under CAMPA (Executive Committee, Steering Committee & National Authority) and communications of CAMPA online.

- b) The portal should enable JK CAMPA to
 - i) Place list of all works executed under CAMPA alongwith relevant details since 2010-11 on the portal.
 - ii) Place all APOs approved since 2010-11 pertaining to all IAs on the portal.
 - iii) Place Annual Reports, UCs, the Agenda and Minutes of various committees on the portal.

- c) The portal should provide functionality to allow sending of the proposal to the next higher level with recommendation/ comments or sending back to the lower level with remarks about the proposal.

d) Accordingly, the portal should have following modules:

S.No.	Name of Module	Details
1	APO Module	As per Annexure - III
2	Reporting Module	Progress report on activities approved as per APO Module: As per Annexure - IV
3	Financial & Accounting Mgmt of CAMPA	The portal should enable the CAMPA Secretariat and IAs to maintain and update complete account of release of funds to IAs and expenditure against approved activities.
4	Monitoring Module	As per format at Annexure - V
4	Nursery Module	As per format at Annexure - VI
6	Infrastructure Module	Compilation from the APO
7	Plantation Module	Compilation from the APO
8	Settlement & Demarcation Module	Compilation from the APO
9	Training Module	Compilation from the APO
10	Meeting Module	Details of meetings (Agenda and Minutes) and follow up response from IAs
11	Annual Report Module	Module for Annual Report preparation should automatically compile list of all works executed alongwith expenditure summarise at circle/regional levels/UT level on yearly basis for inclusion in the Annual Report.

List of Implementing Agencies (IAs)

S:No.	Name of Implementing Agency
1	Jammu Forest Division
2	Ramnagar Forest Division
3	Billawar Forest Division
4	Basohli Forest Division
5	Udhampur Forest Division
6	Kathua Forest Division
7	Samba Forest Division
8	Eco Task Force
9	Urban Forestry Division Jammu
10	Rajouri Forest Division
11	Nowshera Forest Division
12	Reasi Forest Division
13	Mahore Forest Division
14	Poonch Forest Division
15	Batote Forest Division
16	Bhaderwah Forest Division
17	Doda Forest Division
18	Kishtwar Forest Division
19	Marwah Forest Division
20	Ramban Forest Division
21	NH1A Project
22	Sindh Forest Division
23	PP Budgam Forest Division
24	Bandipora Forest Division
25	Tangmarg Forest Division
26	Urban Forestry Division Srinagar
27	Lidder Forest Division
28	Kulgam Forest Division
29	Shopian Forest Division
30	Anantnag Forest Division
31	Awantipora Forest Division
32	Kehmil Forest Division
33	Kamraj Forest Division
34	Langate Forest Division
35	JV Baramulla Forest Division
	Agrostology Circle
36	Agrostology Jammu
37	Agrostology Kashmir

	Central Circle
38	MFP Jammu
39	MFP Kashmir (Planning & Publicity)
40	Statistics Division Srinagar
	Settlement and Demarcation
41	Demarcation Division-I, Jammu
42	Demarcation Division-II, Bhaderwah
43	Demarcation Division Kashmir
	Working Plan Circle
44	Kashmir Forest Training School Chittarnar
45	Soil Conservation Training School Miransahib
46	Forest Guard Training School Doomi
47	Resources Survey Division
48	Photo Interpretation Division
49	Working Plan Division-II Rajouri
50	Working Plan Division-III Doda
	Social Forestry Department (SFD)
51	Social Forestry Division Jammu
52	Social Forestry Division Rajouri
53	Social Forestry Division Ramban
54	Social Forestry Division Poonch
55	Social Forestry Division Udhampur
56	Social Forestry Division Kathua
57	Social Forestry Division Doda
58	Social Forestry Division Srinagar
59	Social Forestry Division Baramulla
60	Social Forestry Division Anantnag
61	Social Forestry Division Kupwara
62	Social Forestry Division Pulwama
63	Social Forestry Division DCF C&RE
	State Forest Research Institute (SFRI)
64	Seed Development Division Jammu
65	Seed Development Division Kashmir
66	Research Division Jammu
67	Research Division Kashmir
	Soil & Water Conservation Department (S&WCD)
68	District Soil Conservation Officer Srinagar
69	District Soil Conservation Officer Budgam
70	District Soil Conservation Officer Pulwama
71	District Soil Conservation Officer Anantnag
72	District Soil Conservation Officer Baramulla
73	District Soil Conservation Officer Kupwara
74	District Soil Conservation Officer Jammu
75	District Soil Conservation Officer Udhampur

76	District Soil Conservation Officer Kathua
77	District Soil Conservation Officer Rajouri
78	District Soil Conservation Officer Poonch
79	District Soil Conservation Officer Doda
	Forest Protection Force (FPF)
80	Deputy Director FPF J-1 Jammu
81	Deputy Director FPF J-2 Sidhra Jammu
82	Deputy Director FPF Kathua
83	Deputy Director FPF Billawar
84	Deputy Director FPF Udhampur
85	Deputy Director FPF Rajouri
86	Deputy Director FPF Poonch
87	Deputy Director FPF Doda
88	Deputy Director FPF Batote
89	Deputy Director FPF Kishtwar
90	Deputy Director FPF Reasi
91	Deputy Director FPF Srinagar
92	Deputy Director FPF Ganderbal
93	Deputy Director FPF Budgam
94	Deputy Director FPF Shopian (Pulwama)
95	Deputy Director FPF Anantnag
96	Deputy Director FPF Kupwara
97	Deputy Director FPF Baramulla
98	Deputy Director FPF Bandipora
99	Deputy Director FPF Kehmil
100	Deputy Director FPF Langate
101	Deputy Director FPF Lidder
102	Deputy Director FPF Tangmarg
	Wildlife Protection Department (WPD)
103	Wildlife Warden Zoo
104	Wildlife Warden Kishtwar
105	Wildlife Warden Kathua
106	Wildlife Warden Jammu
107	Wildlife Warden Rajouri
108	Wildlife Warden Dachigam
109	Wildlife Warden Shopian
110	Wildlife Warden Central
111	Wildlife Warden Wetland
112	Wildlife Warden North
113	Wildlife Warden Anantnag
114	Wular Conservation Management Authority (WUCUMA)

Annual Plan of Operation**(I) Preparation of Annual Plan of Operation**

Department	IA	Component (Head of Account) (Dropdown)
Dropdown	Dropdown	Compensatory Afforestation (CA) - 2900
		Penal Compensatory Afforestation (PCA) - 2902
		Net Present Value (NPV) - 2903
		Protected Areas (National Parks Wildlife Sanctuaries) - 2904
		Catchment Area Treatment Plan - 2905
		Interest - 2906
		Integrated Wildlife Management Plan - 2907
		Others - 2908

A. 1- Site Specific Intervention (Dropdown):

		Unique Id (online)
1.	Afforestation work	IA + Year + head + Serial No
2.	Habitat improvement	
3.	Pasture Development	
4.	Maintenance of Unit formed in previous years	
5.	Soil & Moisture Conservation works	
6.	Catchment Area Treatment work	
7.	Any other activity/work	

2- Name & location of plantation unit/intervention site (Online)**3- Description of site (Online)**

- Forest type/species composition

Text/dropdown

- Density/crown cover

Text/dropdown

- Slope/erosion status/soil condition

Text/dropdown

- Factors of degradation of the forest

Text/dropdown**4- Working Plan/Management Plan prescription for the intervention site****Text****5- Consultation with Panchayat (specific comments/requirements of Panchayat)****Text****6- Problem analysis****Text**

7- Proposed intervention and estimated cost (Online)

Item of work	Description of work	Unit	Quantity	Rate	Cost	Detailed estimate
a- Fencing						PDF
b- Planting/species						
c- Silvicultural operation						
d- Soil Conservation works						
(i) DRSM						
(ii) Crates						
(iii) Water harvesting structure/ ponds						
e- Any other (PI specify)						
f- Any other (PI specify)						

8- KMZ file of the proposed site

9- Photographs of the site

upload

10- Site inspection report and name/designation of officer having inspected

PDF upload

11- Over lapping with works done/proposed under any other scheme

**Yes/No
PDF upload**

B) Silvicultural operations in forests (Online)

Name/ location of forest/ plantation	Nature of work	Area (online)	Estimated cost (online)	Detailed estimates
Online	- Tending/thinning operation			PDF
	- Bush/lantana clearance			
	- Removal of needles			
	- Any other (specify)			

C) Protection of plantations and forests

(i) Management of forest boundaries (installation of Boundary Pillars)

Name of Forest	Survey & Preparation of map	No. of BPs to be installation	Estimated cost	Detailed estimates
Online	Online	Online	Online	PDF

(ii) Fencing of vulnerable areas/restoration of forest boundary by eviction of encroachment (online)

Name/location of Forest	Nature of work	Unit (Online)	Quantity (Online)	Rate (Online)	Cost estimate (Online)	Detailed estimate
Online	Fencing (Rft)					PDF
	Planting (No.)					

	Any other					
--	-----------	--	--	--	--	--

D) Forest Fire Prevention and Control Operation

Online

a)	Construction of fire line	Name/location of forest	Length of fire line to be constructed/maintained	Estimated cost	
b)	Engagement of firewatcher	Name/location of forest where proposed to be deployed	No. of fire watchers	Period of engagement	Estimated cost
c)	Any other	Name/ location	Description of Work	Estimated cost	

E) Modern Nurseries (Online):

a) Nursery Information

Name/ Location of Nursery	Name of Species	OB as on 01.04.2019				Plants Produced in 2019-20 (Note X)	Plants Planted out in 2019-20	Balance 01.04.2020			
		3 Yr. Old	2 Yr. Old	1 Yr. Old	Total			3 Yr. Old	2 Yr. Old	1 Yr. Old	Total

b)	Name/ location	Description of work	Unit	Quantity	Rate	Estimated Cost	Detailed estimate
	Online	Online	Online	Online	Online	Online	PDF

F) Casual Engagement of labourer for protection of forests/plantations (Online):

Name/Location of the unit	Year of formation of the unit	No. of Casual workers	Year of engagement
Online	Online	Online	Online

G) Construction of forest infrastructure (Online):

Nature of work	Name/ location of work	Unit	Quantity	Rate	Estimated Cost	Detailed estimate (PDF)
Inspection Path						
Forest Road						
Fire Line						
Watch Tower						
Check Post						
Any other						

H) Construction of residential/official building (Online):

Description of nature of work	Name/ Location	Unit	Quantity	Rate	Estimated Cost	Detailed estimate (PDF)

I) Survey & Mapping (Online):

Description of nature of	Name/ Location	Unit	Quantity	Rate	Estimated Cost	Detailed estimate

work						(PDF)

J) Training & Capacity Building (Online) :

i) Infrastructure development/maintenance:

Description of nature of work	Name/ Location	Unit	Quantity	Rate	Estimated Cost	Detailed estimate (PDF)

ii) Training (Online):

Description of Training Modules	Location	No. of trainees	Estimated cost	Detailed estimate (PDF)

iii) Any other activity (Online):

Description of activity	Estimated cost	Detailed estimate (PDF)

K) Purchase/maintenance of protection/office equipment (Online):

Description of equipment	Unit	Quantity	Rate	Estimated Cost	Detailed estimate (PDF)

L) Publicity cum Awareness programme (Online):

Description of the programme/event/ nature of work	Unit	Quantity	Rate	Estimated Cost	Detailed estimate (PDF)

M) Studies/publication (Online):

Description of the Study/publication	Estimated Cost	Detailed estimate (PDF)

N) Independent/Third Party Monitoring (Online):

Description of work	Estimated Cost	Detailed estimate (PDF)

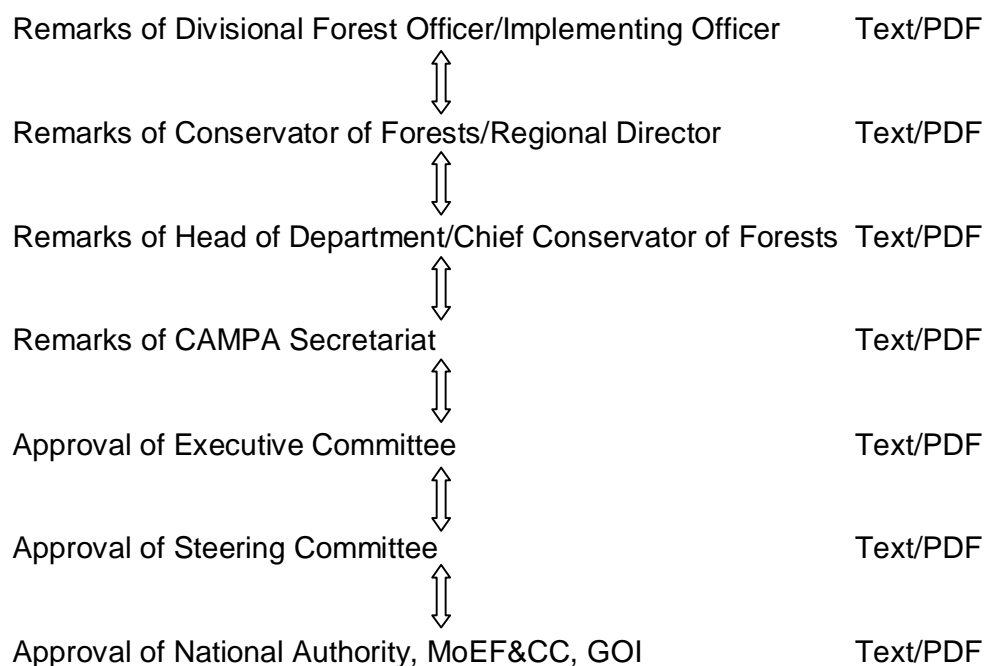
O) Any other work (Online):

Description of work	Estimated Cost	Detailed estimate (PDF)

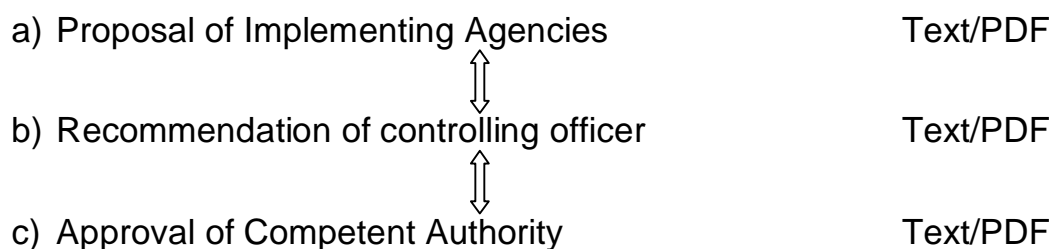
P) CAMPA Secretariat (Online):

Description/Nature of Expenditure	Estimated Cost	Detailed estimate PDF
1. TA		
2. POL		
3. OE		
4. Office Equipment		
5. Professional Services/Audit		
6. FMIS/Office infrastructure		
7. Contingency		

(II) Approval Process



(III) Grant of Administrative Approval/Technical Sanction:



Annexure IV

Module for Monthly progress report

Year	Month	Report by		Release of funds against approved APO	Target			Progress during the month			
		Deptt	IA		Description of work	Physical		Financial	Physical		Financial
						Unit	Qty		Unit	Qty	
Online/ Drop down	Online/ Drop down	Drop down	Drop down	Online	Online	Online	Online	Online update	Online update		

Cumulative Progress			Upload
Physical		Financial	
Unit	Qty		
Online update		Online update	PDF

Annexure V

Module for concurrent monitoring and reporting on CAMPA works

Year	Department	IA	List of works	Periodic Internal Monitoring	
				Date of monitoring	Report (as per format)
Online/ Drop down	Drop down	Drop down	Online update	Online Update	Online update PDF

Annexure VI

Module for Nursery

Name/ Location of Nursery	Name of Species	OB as on 01.04.2019				Plants Produced in 2019-20 (Note X)	Plants Planted out in 2019-20	Balance 01.04.2020			
		3 Yr. Old	2 Yr. Old	1 Yr. Old	Total			3 Yr. Old	2 Yr. Old	1 Yr. Old	Total

(X) Note: Plants produced in 2019-20 = No. of Plants raised (-) No. of bags failed (+) No. of failed bags resown (-) No. of bags discarded (-)