



**Government of Jammu & Kashmir**  
**Office of the Pr. Chief Conservator of Forests & HoFF**  
**Jammu & Kashmir Forest Department**



**Sub: Messages from CEO CAMPA regarding preparation of APOs 2022-23.**

Sir/Madam,

Kindly see the following messages sent by Chief Executive Officer, CAMPA through WhatsApp up in CAMPA group for immediate compliance please.

- i. The pre-filled rates for various activities given in the master data of CAMPA portal have been removed. IAs are required to fill the approved tariff of the department for the activities concerned. IAs are once again requested to check the cost estimates (rate, unit) of proposed activities before submitting.
- ii. APO 2022-23, In respect of Casual labourers some IAs are given no. of casual labour instead it should be no. of man-days.
- iii. APO 2022-23, Plant production and maintenance should be under minor head 'artificial regeneration not under modern nursery'. IAs may please note.
- iv. The CAMPA Executive Committee meeting is scheduled on Dec 23. IAs were requested to submit APOs by Dec 10<sup>th</sup> but several IAs have not yet submitted their APOs to CAMPA Secretariat. We are required to circulate Agenda about a week in advance. This cavalier attitude of IAs has put CAMPA Secretariat in extremely difficult situation. Now since there is no time left for scrutiny of proposals and seeking corrections we will simply remove the proposals which lack required details. Also please note that if your APOs not received by this Sunday evening, we will find it difficult to include in the Agenda.
- v. Choosing of minor head and activities within the minor head in a proposed work in APO. It is being seen that some IAs while choosing the minor heads which are under 80% component of NPV (i.e. rule 5(2) of CAF Rules 2018) like artificial regeneration or soil and water conservation works are proposing activities which fall under 20% component of NPV (i.e. rule 5(3) of CAF Rules) like engagement of casual labourer, purchase of ICT equipment, publicity etc. Such IAs who do not have any elementary understanding of the CAF Rule do not deserve any fund under CAMPA. I hope there controlling officers are also taking note and will assess performance of such officers accordingly.
- vi. Please give measurable output of each proposed activity in the APO. Just saying purchase of ICT equipment for a certain amount is not enough. Details of equipment like computers and GPS along with no. of item wise cost has to be given.
- vii. Activities is proposed under miscellaneous-other works in APO. Several IAs are proposing outlay for miscellaneous-other works without giving any detail of such activities. Details of such activities should be given in description or remarks field. It may be noted that such activities lacking in required details shall be removed from the APO.
- viii. Some IAs are not mentioning area of the proposed closures. Quite irresponsible.