



May to October: Forest Complex, Sheikh Bagh, Lal Chowk, Sgr-190001
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GOVERNMENT OF JAMMU AND KASHMIR
OFFICE OF THE PR. CHIEF CONSERVATOR OF FORESTS, J&K SRINAGAR

1. The PCCF/Director, Soil and Water Conservation, Srinagar.
2. The PCCF/Director, EE&RS Department, Srinagar.
3. The APCCF/Director, State Forest Research Institute, Srinagar.
4. The APCCF/Director, Social ^{Forestry} Department, Srinagar.
5. The APCCF/Chief Wildlife Warden, Wildlife Protection Department, Srinagar.
6. The APCCF/Director, Forest Protection Force, Srinagar.
7. The Chief Conservator of Forests, WPRT, O/o PCCF.
8. The Chief Conservator of Forests, Kashmir.
9. The Chief Conservator of Forests, Jammu.
10. The Chief Conservator of Forests, /Nodal Officer (FCA), O/o PCCF.
11. The Chief Conservator of Forests (S&D), O/o PCCF.

No: PCCF/CAMPA/F.No. 919/1883-93

Dated: 29/06/2019.

Subject: Preparation of Annual Plan of Operations under CAMPA and its Implementation.

Madam/Sir,

In accordance with provisions of J&K Compensatory Afforestation Fund Rules, 2018 (J&K CAF Rules 2018) it is obligatory on the part of the State Authority to carry out certain important activities in a time bound manner. Some of these activities are as follows:

- i. Annual Plan of Operations (APOs) under CAMPA are to be finalized before 31 December every year for the next financial year.
- ii. Meeting of Steering Committee of CAMPA at least once in every six month.
- iii. Meeting of Executive Committee of CAMPA at least once in every four month.
- iv. Preparation of monthly statement of accounts and monthly statement on physical and financial achievements.

In order to ensure that CAMPA Secretariat meets all above requirements under J&K CAF Rules 2018, it is requested to keep following timeline of activities in consideration:

1. Monthly statement of accounts and monthly statement of physical and financial achievements may be sent to the CAMPA Secretariat at official E-mail (jkcampacell@gmail.com) by 15 of every succeeding month, after compilation of the same from DFOs/District Level Officers and review by Conservators of Forests/Regional Officers and the Heads of Departments/ both Chief Conservators of Forests. Monthly reports may also include inspection/tour reports along with photographs. A copy of the statements/report may be mailed to Sh. Arun Kumar Sharma, IT Cell of the Forest Department (fdict-jk@nic.in) for placing on the website of the department.

2. Preparation of APO for next financial year should start well in time and be submitted by Heads of Departments/both CCF's by the end of October, so that CAMPA Secretariat is able to compile and organize the meeting of Executive Committee of CAMPA in November and Steering Committee of CAMPA in December. To begin with, CAMPA Secretariat will convey by September 15th the financial ceilings under each component (CA, NPV, Roadside avenue plantation) in respect of each territorial Forest Division, and ceilings for the allied Departments for further allocation among their implementation agencies.
3. Implementation of the approved APOs after meeting all necessary requirements, such as Administrative and Technical Approvals should commence in April. Monthly and quarterly review of implementation of the APO may be conducted regularly by HoD's/ CCF's. Based on their inputs, CAMPA Secretariat will organize a midterm review of the approved APOs by Executive and Steering Committees of CAMPA in September and seek approval for amendments/addition, if any, required in the APOs.

Yours faithfully,


(Sarvesh Rai), IFS,

Addl. Pr. Chief Conservator of Forests,

**Chief Executive Officer, J&K,
State CAMPA.**


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