

J&K Forest Department



THE JAMMU AND KASHMIR FOREST DEPARTMENT (TERRITORIAL)



HAND BOOK

(under section 4 (1) (b) of J&K Right to Information Act, 2009)

WINTER

Principal Chief Conservator of Forests, Jammu and Kashmir Government, Van Bhawan Below Gumat, Jammu.	Phone: 0191-2560584 Fax: 0191-2547276
SUMMER	
Principal Chief Conservator of Forests, Jammu and Kashmir Government, Sheikh Bagh, Lal Chowk, Srinagar.	Phone: 0194-2483937 Fax: 0194-2455027.

INTRODUCTION, FUNCTION AND DUTIES:

1.1 BACKGROUND OF THIS HAND BOOK

This Handbook has been prepared in compliance to General Administration Department, J&K's Circular No. 25-GAD of 2009 dated: 05-06-2009 endorsed vide Forest Administrative Department No: FST/Coord/21/2009 dated: 10-08-2009.

The basic purpose of the Handbook is to facilitate the public to have easy access to the desired information pertaining to this Department.

1.2 OBJECTIVES OF THE HAND BOOK

The objective of the Handbook is to provide the general public, employees and officers of all the Departments or any person or persons interested to get any information with regard to the functioning of the Forest Department (Territorial) in a transparent manner.

1.3 INTENDED USERS OF THIS HAND BOOK

This Handbook is intended for use of General Public, Departments, Civil Society whosoever is interested in getting any information about the J&K Forest Department.

1.4 ORGANIZATION OF THE INFORMATION IN THIS HAND BOOK

This Handbook gives a broad overview of the activities carried on by the J&K Forest Department and the procedures to be followed for obtaining information from the Department under the Right to Information Act, 2009.

1.5 DEFINITIONS USED IN THE HANDBOOK

“Act” means in the Right Information Act, 2009.

“Department” means J&K Forest Department (Territorial).

“Public Authority” means J&K Forest Department (Territorial).

“Government” means Government of Jammu and Kashmir.

“State” means State of Jammu and Kashmir

1.6 PROCEDURE AND FEE STRUCTURE FOR GETTING INFORMATION NOT AVAILABLE IN THE HAND BOOK

A person seeking information from the Department under RTI Act can give an application indicating the complete details of information required. The persons seeking information can either inspect the concerned records at a specified time during office hours on a specific working day or he/she may also obtain copies of documents upon payment of fee as prescribed under the Jammu and Kashmir Right to Information Rules, 2010.

2.1 INTRODUCTION/BRIEF HISTORY

The Forest Department is one of the oldest departments in the J&K State. It was organized as a scientific body and came into being in 1894. "A Report on the work of the Forest Department and proposal for its future reorganization" published by the Government in 1943 gives brief history of the Department as under:-

'The Forest Department as an organized and scientific body came into being in Samvat 1948 when Mr. Mc Donnell joined the State as a lent officer from the Government of India. The forests were demarcated and divided into territorial charges; working-plans were prepared for the more valuable forests; the establishment was increased and their salaries and prospects improved; forest laws were enacted and concessions defined; and exploitation was carried out on more scientific principles, laying down the number of trees to be felled and the period allowed for their removal'

Forests play an important role in the maintenance of ecological balance and environmental stability. The perennial supply of water including groundwater recharge, and health of soils, primarily depend upon the extent and quality of forest cover. Forests are a repository of biodiversity and the very survival of mankind depends on presence of healthy forests. It is the responsibility of Forest Department to protect and manage these forests. J&K Forest Department was established way back in 1891 with the objective of scientific management of forests on sustainable basis. Over the years, the role of Forest Department has diversified and increased manifold. It can be broadly categorized as under:

1. Management of forests on scientific lines through preparation of Working Plans for each forest Division and their revision.
2. Protection of forests by way of patrolling to check damage through timber smugglers and other forest offenders.
3. Meeting the timber, firewood and fodder needs of local people, particularly in rural areas.
4. About 40% of the forest covers of the State falls under open category. Forest Department is taking up rehabilitation measures such as afforestation, soil conservation and moisture conservation in these areas.
5. Conservation is being given top priority by the Forest Department. Ban on green felling has been implemented in letter and spirit.
6. Even though revenue realization is not a priority, revenue is realized by way of sale of timber, firewood, resin and other produce.
7. Forest Department is also providing employment directly as well as indirectly through forest based Industries.
8. Dedicated and strenuous efforts put in by the Forest Department for Afforestation of the degraded forests has yielded successful results. This fact has been recognized by the Government of India, the Government of India has honored the State Government by awarding the prestigious IPVM Award for the year, 2009 also for the year 2010 among small States category in the Country. Earlier the Leh and Kargil Forest Divisions have also been awarded with coveted Indira Priyadarshani Vrikshmitra (IPVM) award.

2.2 OBJECTIVES

❖ Management of Forests:

The Forest Department has prime duty of the management of forests on the scientific lines as per the prescriptions of the Working Plan. Due to ban imposed by the Hon'ble Supreme Court on green felling, the yield from the forest is not exploited as per Working Plan prescriptions. Now the forests are maintained mostly for the environmental and ecological purposes with removal of dry, diseased & fallen trees to meet local requirement of Timber / Fire Wood to some extent. The degraded forests are also rehabilitated through the in-situ and ex-situ conservation measures. The effective steps are being taken to evict the encroachment of forest land where it has taken place. The forest boundary is maintained by placing boundary pillars. The creation of fire lines is carried out to restrict the forest fires. The inspection paths are also constructed for inspection and visit to interior

forest. The close watch is maintained to detect and tackle the incidences of pest attack. The network of forest roads and inspection paths has helped in supervision of the remote areas as well.

❖ **Demarcation of Forest land/Demarcation Records:**

Forest Department maintains records of forest land in form of demarcation files and maps prepared from the year 1890-1955. These records are very old and their physical condition has deteriorated. Since these records pertain to land, these are important and permanent in nature. The records are around one lakh pages of various sizes ranging from A4 size to A0 size paper. Forest Department took steps to preserve these records by digitization. Digitization includes scanning and storing it in MIS (Management Information System) for easy and quick retrieval for its use. On the request of the Forest Department the information and Technology Department deputed some experts for preparation and digitization of demarcation records and after continuous efforts the digitization work and proper operation of Data Management System (DMS) was completed in Kashmir Region and digitization work at Jammu is in process. The Forest land record strong rooms to safeguard the file and records have been constructed both at Jammu and Srinagar and the staff equipped with necessary training has been posted in each record rooms.

❖ **SOCIAL COMMITMENTS:**

SUPPLY OF TIMBER

Presently the forests are primarily maintained for ecological services which it provides by way of maintaining of balance carbon sequestration, maintenance of O-zone layer and amelioration of the climate, maintenance of bio-diversity and for ecotourism. The provisioning services include providing dry standing and fallen trees available in the forests at subsidized rates. A number of Sale Depots have been set up across the length and breadth of the State for meeting the timber requirement for bonafide use in the A, B and C-concession zone areas (Villages and Municipal Councils/Municipal Committees). The firewood out of the dead wood having no timber value is extracted and supplied to the religious institutions on no profit no loss basis. The demand of artisans connected with the wood work is also met. The free grazing is allowed in the forest except in these areas which are closed. In the inaccessible areas, which lack road connectivity and Sale Depot facility, the timber is provided direct from the forest under provisions of the Jammu Forest Notice and Kashmir Forest Notice to “A” Class concessionists (living in-accessible areas). *The timber supplied through TSDs and*

Jammu/Kashmir forest Notice during the last five years is given as under: -

(Vol. in lac Cfts)

Year	Kashmir Region		Jammu Region		Total
	Timber supplied through TSD	Timber supplied through Kashmir Forest Notice	Timber supplied through TSD	Timber supplied through Jammu Forest Notice	
2009-10	11.02	0.50	2.15	6.34	20.01
2010-11	11.49	0.61	1.713	9.37	23.183
2011-12	12.71	0.98	2.102	9.52	25.312
2012-13	14.99	1.36	2.542	8.59	27.482
2013-14	15.90	1.45	3.06	6.71	26.120
2014-15 (ending 2/2015)	12.20	0.60	2.87	6.61	22.28

❖ **SUPPLY OF FIREWOOD:**

The Forest Department used to supply firewood to general public in Towns/Cities during winter. To give more emphasis on conservation, the Department stopped the same in the year 1996. However, at present the firewood is being supplied at concessional rates to religious places for winter months only and for crematory purposes. The quantity of firewood supplied during the last five years is given as under:-

(Vol. in lac quintals)

S. No	Region	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15 ending 2/2015
01	Kashmir	1.18	1.13	1.20	1.24	1.44	1.28
02	Jammu	0.18	0.22	0.24	0.23	0.33	0.36
Total		1.36	1.35	1.44	1.47	1.77	1.64

❖ **IMPORT OF TIMBER:**

Since most of the area of Jammu and Kashmir State falls in temperate zone, therefore, there is huge demand of timber for construction/repair purposes. The ban on green felling of trees imposed by the Hon'ble Supreme Court of India has affected adversely the production of timber from our forests. The

yields are not harvested as per Working Plan prescription, so in order to bridge the gap between demand and supply of timber, import of timber has been encouraged by relaxation in the norms for registration of timber sale depots for the purpose. With a view to facilitate import of timber, Imported timber is being checked at two Forest check posts only viz at Lakhanpur (Jammu) and the other at Lower Munda (Kashmir). **The figures given here-in-below reveal the response:-**

Year	Qty Imported
	Lac cfts
2009-10	43.17
2010-11	32.12
2011-12	37.76
2012-13	47.02
2013-14	41.42
2014-15 (ending 02/2015)	33.20

❖ **EMPLOYMENT GENERATION:**

The eco-tourism, wood carving and other handicraft using wood, various developmental activities being undertaken for management and rehabilitation of forest provide employment to lot of people. The non timber forest products (NTFP) are also source of the employment and income to good section of the people.

2.3 VISION / MISSION STATEMENT

Forest Policy

The Jammu and Kashmir State Forest Policy 2011 received the approval of the Cabinet in January 2011 vide cabinet decision No. 36/2/2011 dated: 28-01-2011 issued vide Government Order No. 34-FST of 2011 dated: 01-02-2011. The State Forest Policy lays stress on conservation of forest resources for ecosystem goods and services, meeting needs of people for forest produce, and poverty alleviation through developmental activities. All the approaches for protection and management of forests are fully defined and documented in the Forest Policy which is one of the

most forward looking policies in the country developed and enunciated through rigorous process of consultation with stakeholders. The salient features of the said policy are given as under:-

- Main focus is on poverty alleviation and livelihood needs of the communities.
- Provides for continuity of ecological goods and services.
- Focuses on climate change mitigation potential of forests and takes care of emerging trends in forestry.
- Besides poverty alleviation, emphasis has been laid on biodiversity conservation, people's participation, carbon sequestration, pollution abatement, amelioration of climate and maintenance of ecological balance.
- 100% incentives have been recommended to flow to local communities as regards international incentivization of conservation, maintenance and enhancement of forest carbon stocks.
- Revenue generation is to focus on development of non-timber forest produce including resin and medicinal plant and on, eco and nature tourism.
- Provides for planting on private and community lands, checking denudation and soil erosion through integrated watershed management approach. Prescribes for development of forest fringe degraded forest belt into village production forests for meeting needs of villagers.
- Checking of forest encroachments has been emphasized along-with up-dation & maintenance of demarcation record in digital format on GIS using remote sensing technology.
- Checks proposed to be relocated on forest fringe.
- Regeneration of forest areas and regulation of grazing has been provided.
- Emphasis laid on building of necessary infrastructure and manpower.
- Takes care of conservation of germ plasm of medicinal plants and package of practices for their cultivation, development and processing by farmers by formation of village co-operatives for non destructive harvesting and marketing.
- Policy suggests to bridge demand-supply gap of timber by increasing productivity of forests and facilitating import of timber.
- Concessions traditionally enjoyed by bonafide concessionists have been fully acknowledged.

- To meet fodder and firewood supplies, prescriptions are to increase productivity of pasture lands and planting in private and community lands.
- Eco-tourism has been prescribed to preserve health, beauty and natural attributes of forests, besides providing livelihood to locals.
- Selection system has been prescribed as preferred silvicultural system to manage the state forests, being nearer to nature
- Forestry research, intersectoral conflicts, participatory forest management and extension have been taken care of.
- The national parks, wildlife sanctuaries and conservation reserves to receive utmost attention being repository of bio-diversity and gene pool.
Special attention focused on man-animal interface.

RULES, REGULATIONS, MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS.

2.4 Name/title of the document with brief write up on the documents.

- 1) J&K Forest subordinate (services) Recruitment Rules 1991, notified vide SRO No. 335 of 1991 dated: 28-11-1991.
- 2) J&K Forest (Gazetted) Recruitment Rules 1970 notified vide SRO No. 359 of 1970 dated 24.7.1990 read with SRO No. 431 of 1970 dated: 26-09-1981.
- 3) The Jammu and Kashmir Forest Act, 1987 (1930 A.D) (Ammended upto 1997).
- 4) The Jammu and Kashmir Forest Rules.
- 5) The Jammu and Kashmir Forest (Conservation & Afforestation) Rules, 2000.
- 6) The Jammu and Kashmir Wildlife (Protection) (Amendment) Act, 2002.
- 7) The Biological Diversity Act, 2002.
- 8) The Jammu and Kashmir Kahcharai Act, 2011 (1954 A.D)
- 9) The Jammu and Kashmir Land Improvement Schemes Act, 1972.
- 10) The Jammu and Kashmir Nationalization of Forest Working Act, 1987 (Act No. VII) of 1987).
- 11) The Jammu and Kashmir Forest (Sale of Timber) Act 1987 (1931 A.D.)

- 12) The Jammu and Kashmir Willow (Prohibition on Export and Movement) Act, 2000.
- 13) The Jammu and Kashmir Willow (Prohibition on Export and Movement) Act, 2000.
- 14) The Jammu and Kashmir preservation of specified Trees Act, 1969 (Act No. V of 1969).
- 15) Public premises (EVICTION OF UNAUTHORISED OCCUPANTS) Act, 1988.
- 16) The Cattle Trespass Act, 1977 (1920 A.D.) Act No. VIII of 1977.
- 17) Jammu Forest Notice.
- 18) Kashmir Forest Notice.
- 19) The Jammu and Kashmir Wood based (Saw Mills, Veneer and Plywood) Industries (Registration and Regulation) Rules, 2012 notified vide SRO-103 dated: 26-03-2012.
- 20) The Jammu and Kashmir Wildlife Protection (Amendment) Act, 2014.

2.5 ENUMERATION OF SERVICES DELIVERED BY THE DEPARTMENT

- Facilitating participatory community forestry management initiatives.
- Implementing various Forest, Wildlife, Environment and Biodiversity related Acts and policies of Government of India and Government of J&K.
- Providing timber to bonafide concessionist at approved rates of the Government of Jammu and Kashmir.
- Providing technical expertise/advice to Government of J&K about natural resources, forests, wildlife and biodiversity related issues.
- Processing the cases for diverting forest land for developmental activities of the State in accordance with the Forest Conservation Act, 1997.
- Granting permission for wood based industries in accordance with relevant SROs and standing rules/orders.
- Quality seedling production for successful plantation programmes.
- Redressal of Grievances in the most efficient, transparent and ethical manner.
- Addressing representations/grievances received from the staff and overall staff welfare and development.

2.6 SERVICE DELIVERY PARAMETERS

S.NO	Nature of Service(s)
01	Sanction and supply of Timber and Firewood
02	Granting of permission for Timber Depots and Wood based Industries
03	Transportation permission of Forest produce
04	Supply of quality Seedlings to the people
05	Processing the cases/project files for getting permission from competent authority under Jammu and Kashmir Forest Conservation Act.
06	Redressal of Grievances

2.7 AVAILABILITY OF INFORMATION

Information on the following subjects can be obtained from our officers listed below:

S.No	Information relating to	Officer	Designation	Located at
01	Sanction and supply of timber and firewood	DFO Concerned	DFO	Respective Divisional Headquarters
02	Granting of permission for Timber Depots	DFO Concerned	DFO	Respective Divisional Headquarters
03	Grant of licence for Wood Based Industry/Saw Mills	CF Concerned	CF	Respective Circle Headquarters
04	Transportation permission of forest produce	DFO Concerned	DFO	Respective Divisional Headquarters
05	Supply of quality seedlings to the people	DFO Concerned	DFO	Respective Divisional Headquarters
06	<ul style="list-style-type: none"> ➤ Processing the cases/project files for getting permission from competent authority under FC Act. I. Procurement Receipt of project proposal in PCCF office from intending agency and forwarding it to the concerned DFO. 	CCF (FCA) and DFO concerned	CCF (FCA) and DFO	<ul style="list-style-type: none"> 1. CCF (FCA) Van Bhawan, Jammu. 2. CCF (FCA) Sheikh Bagh, Srinagar. 3. Respective Divisional Head Quarters.

	II. Scrutiny of FC Act proposals, joint site inspection of forest land by DFO & representative of indenting agency. III. Scrutiny and forwarding of the project proposal to Principal Chief Conservator of Forests office. IV. Scrutiny by CCF (FCA) and forwarding the proposal to the State Government from the office of Principal Chief Conservator of Forests			
07	Redressal of Grievances	DFO Concerned	DFO	Respective Divisional Headquarter

In case of any complaints/grievances you are welcome to register your complaints/ grievances with the following officers:

S.NO	Complaints related to	Officer with whom grievance registered	Appellate Authority
01	Block level	Range Officer concerned	DFO concerned
02	Range office level	DFO concerned	CF concerned
03	Divisional level	CF concerned	CCF territorial concerned
04	Province Level	CCF (T) concerned	Addl. PCCF, Central O/O PCCF

All complaints will be acknowledged by us within 15 days and reply on the action taken will be communicated within 100 days.

This hand book is a joint effort between Forest Department (Territorial) and the public to improve the quality of service provided by us and we request you to help us in the following ways:-

- Inform us about the habitual timber smugglers/forest damagers.
- Inform us about the Wildlife poachers.
- Inform us about illegal storage of illicit timber and other forest produce.
- Inform us about encroachers and encroachments in forest lands.

- Offer suggestions wherever required for improving accountability, transparency and effective delivery of services in the most ethical manner.
- View the website of the Department (www.jkforest.gov.in) for information about the organization.

Name, Designation and other particulars of 1st Appellate Authority and Public Information Officers:				
a) 1st Appellate Authority & Public Information Officer (State Level).				
Functionaries under RTI Act	Designation	Place of Posting	Contact No.	Address
1st AA	Chief Conservator of Forests, Working Plan, Research and Trainings	O/o Pr. Chief Conservator of Forests, J&K.	<i>Phone:</i> 0194-2483937, <i>Fax:</i> 0194-2455027. <i>Phone:</i> 0191-2566069, <i>Fax:</i> 0191-2547276.	<i>May to October :</i> Shiekh Bagh, Lal Chowk, Sgr-190001. <i>November to April</i> Van Bhawan, Below Gumat, Jammu-1800001
PIO	Conservator of Forests, Central Circle	O/o Conservator of Forests, Central Circle	<i>Phone:</i> 0194-2458941, <i>Fax:</i> 0194-2458941. <i>Phone:</i> 0191-2578524, <i>Fax:</i> 0191-2578524.	<i>May to October :</i> Shiekh Bagh, Lal Chowk, Sgr-190001. <i>November to April</i> Dogra Hall, Jammu-1800001
PIO	Conservator of Forests, Working Plan	O/o Working Plan Circle, Srinagar/ Jammu		
PIO	Conservator of Forests, Agrostology Circle	O/o Agrostology Circle, J&K	<i>Phone:</i> 0194-2455366, <i>Fax:</i> 0194-2455366. <i>Phone:</i> 0191-2662672, <i>Fax:</i> 0191-2662672.	<i>May to October :</i> Shiekh Bagh, Lal Chowk, Sgr-190001. <i>November to April</i> Dogra Hall, Jammu-1800001

PIO	Conservator of Forests, CAMPA	O/o Pr. Chief Conservator of Forests, J&K	Phone: 0194-2483937, Fax: 0194-2455027. Phone: 0191-2566069, Fax: 0191-2547276.	May to October : Shiekh Bagh, Lal Chowk, Sgr-190001. November to April Van Bhawan, Below Gumat, Jammu-1800001
1st AA	Conservator of Forests, Central	O/o Conservator of Forests, Central Circle	Phone: 0194-2458941, Fax: 0194-2458941. Phone: 0191-2578524, Fax: 0191-2578524.	May to October : Shiekh Bagh, Lal Chowk, Sgr-190001. November to April Dogra Hall, t, Jammu-1800001
PIO	Divisional Forest Officer, Planning and Publicity	O/o Planning and Publicity Srinagar	Phone/Fax 0194-2452729	Shiekh Bagh, Lal Chowk, Sgr-190001.
PIO	Divisional Forest Officer, Statistics Division Srinagar	O/o Statistics Division Srinagar	Phone/Fax: 0194-2470066	Shiekh Bagh, Lal Chowk, Sgr-190001.
PIO	DFO, SC & FC Division Pohru Langate	O/o SC & FC Division Pohru	-	Langate District Baramulla
PIO	Project Officer, Thein Dam-I	O/o Thein Dam-I	-	Shiva Nagar Ward No.16 Kathua

PIO	Project Officer, Thein Dam-II	O/o Thein Dam-II	-	Shiva Nagar Ward No.16 Kathua
1st AA	Conservator of Forests, Working Plan	O/o Working Plan Circle, Srinagar/ Jammu	Phone: 0194-2485178, Fax: 0194-2485178. Phone: 0191-2540902, Fax: 0191-2540902.	May to October : Shiekh Bagh, Lal Chowk, Sgr-190001. November to April Dogra Hall, Jammu-1800001
PIO	Divisional Forest Officer, P.I. Division	O/o Photo Interpretation Division	Phone/Fax: 0194-2479621 Phone/Fax: 0191-2562335.	May to October : Shiekh Bagh, Lal Chowk, Sgr-190001. November to April Dogra Hall, Jammu-1800001
PIO	Divisional Forest Officer, Resources Survey Division	O/o Resources Survey Division	Phone/Fax: 0191-2566080.	Dogra Hall, Jammu-1800001
PIO	Principal, KFT School Chitternar, Bandipora	O/o KFT School Chitternar Bandipora	Phone/Fax: 01957225241	Chitternar Bandipora
PIO	Principal, SC Training School, Miran Sahib Jammu	O/o SC Training School Miran Sahib, Jammu	Phone/Fax: 01923263242.	Miran Sahib, Jammu
PIO	Principal, FGD Training School, Doomi Akhnoor	O/o Forest Guard Training School, Doomi Akhnoor	Phone/Fax 01942565411.	Doomi Akhnoor

PIO	Project Officer, MFP Project Jammu	O/o MFP Project, Jammu	Phone/Fax: 0191- 2565411	Dogra Hall, Jammu- 1800001
1st AA/	Conservator of Forests, Agrostology Circle	O/o Agrostology Circle, J&K	Phone: 0194-2455366, Fax: 0194-2455366. Phone: 0191-2662672, Fax: 0191-2662672.	May to October : Shiekh Bagh, Lal Chowk, Sgr-190001. November to April Dogra Hall, Jammu- 1800001
PIO	Agrostology Wing Kashmir	O/o Agrostology Wing Kashmir	Phone/Fax 01942481803	Shiekh Bagh, Lal Chowk, Sgr-190001.
PIO	Agrostology Wing Jammu	O/o Agrostology Wing Jammu	Phone/Fax 01912662665	Sidhra Jammu

Designation and other particulars of Assistant Public Information Officers, Public Information Officers and 1st Appellate Authority of Jammu Region as on 01-02-2015			
Functionaries under RTI Act	Designation	Place of Posting	Contact No.
APIOs	Range Officer	R.O. Jammu H.Qtr	8803548875
	Range Officer	T.T. Range Urban Forestry Division	9419611344
	Range Officer	Kathua H.Qtr	9419153063
	Range Officer	Billawar H. Qtr	9419293691
	Range Officer	Udhampur H.Qtr	9419256001
	Range Officer	Ramnagar H.Qtr	9419180135
	Range Officer	Rajouri H.Qtr	9622288459
	Range Officer	Nowshera Range	9906294511
	Range Officer	Poonch Haveli H.Qtr	9419125219
	Range Officer	Reasi H.Qtr	9419918714
	Range Officer	R.O. Mahore H.Qtr	9906349577
	Range Officer I/C R.O. Siraj	Doda H.Qtr	7298143727
	Range Officer	Kishtwar H.Qtr	9906127456
	Range Officer	Marwah H.Qtr	9596618305
	Range Officer	Ramban H. Qtr	8491063775
	Range Officer	Bhaderwah, Neeru Range	9419241570
	Range Officer	Batote	9419175278

PIOs			
	CF East Circle	East Circle, Jammu	
	Adm. Officer	CCF Office, Jammu	9419788702
	DFO	Jammu Forest Division	9906357411
	DFO	Urban Forestry Division Jammu	9419109058
	DFO	Kathua Forest Division	9858124806
	DFO	Billawar Forest Division	9419962563
	DFO	Udhampur Forest Division	9419100234
	DFO	Ramnagar Forest Division	9797604648
	DFO	Eco Task Force	9419145986
	CF West Circle	West Circle Rajouri	9419190991
	DFO	Rajouri Forest Division	9469430034
	DFO	Nowshera Forest Division	9419783428
	DFO	Poonch Forest Division	9906362877
	DFO	Reasi Forest Division	
	DFO	Mahore Forest Division	
	CF Chenab Circle	Chenab Circle Doda	9419145954
	DFO	Doda Forest Division	9797586006
	DFO	Kishtwar Forest Division	9697279291
	DFO	Marwah Forest Division	9419796134

	DFO	Ramban Forest Division	9419625368
	DFO	Bhaderwah Forest Division	
	DFO	Batote Forest Division	9419177929
	P.O	P.O. NHIA	9419236135
1st Appellate authorities (1st A.A)	CCF, Jammu	CCF, Jammu	
	CF West Circle	East Circle Jammu	9419189352
	CF West Circle	West Circle Rajouri	9419190991
	CF, Chenab Circle	Chenab Circle, Doda	9419145954

Designation and other particulars of Assistant Public Information Officers, Public Information Officers and 1st Appellate Authority of Kashmir Region as on 01-02-2015			
Functionaries under RTI Act	Designation	Place of Posting	Contact No.
1st Appellate authorities of PIO CCF, Kashmir	Chief Conservator of Forests	CCF, Kashmir	9419013944 0194-2455114
1st Appellate authorities for PIOs of Srinagar Circle	Conservator of Forests	CF, Srinagar Circle	9419014000 0194-2453759
1st Appellate authorities for PIOs of Kashmir South Circle	Conservator of Forests	CF, South Circle	9419009816 01932-234384
1st Appellate authorities for PIOs of Kashmir North Circle	Conservator of Forests	CF, North Circle	9419002614 01954-22197 01954-222838
PIO O/O CCF, Kashmir	Assistant Director (P&S)	Assistant Director (P&S)	9419420126 0194-2455114
APIO O/O CCF, Kashmir	Private Secretary	Private Secretary to CCF, Kashmir	9419013944 0194-2455114
PIO O/O CF, North Circle	Law Officer	Law officer O/O CF, North Circle	9906757699
PIO O/O CF, Srinagar Circle	Law Officer	Law officer O/O CF, Srinagar Circle	9906524026

PIO O/O CF, South Circle	Law Officer	Law Officer O/O CF, South Circle	9419000584
PIO	Divisional Forest Officer	DFO Pir Panjal Division	9419733555 01951-255337
PIO	Divisional Forest Officer	DFO Special Forest Division Tangmarg	9419006795
PIO	Divisional Forest Officer	DFO, Urban Forestry Division, Srinagar	9419406828 0194-2472286
PIO	Divisional Forest Officer	DFO Bandipora Division	9419046270 01957-225860
PIO	Divisional Forest Officer	DFO Sindh Forest Division, Ganderbal	9419749157 0194-2416462
PIO	Divisional Forest Officer	DFO Langate Forest Division	01955-213223
PIO	Divisional Forest Officer	DFO, Kamraj Forest Division	9419405627 01955-252921
PIO	Divisional Forest Officer	DFO J.V. Forest Division, Baramulla	01952-234242
PIO	Divisional Forest Officer	DFO Kehmil Forest Division Kralpora	9419037232 9906778899
PIO	Divisional Forest Officer	DFO Anantnag Forest Division	9469421994 01932-223292 01932-224360
PIO	Divisional Forest Officer	DFO Special Forest Division, Kulgam	9419008723 9906927281 01931-260246
PIO	Divisional Forest Officer	DFO Lidder Forest Division	9419021905 01932-234287
PIO	Divisional Forest Officer	DFO Shopian Forest Division	9596441517 01933-260283

**Strength and composition of the Service / Pay Scales in the J&K Forest Department
(Territorial) as per the J&K Forest Recruitment Rules and in terms of SRO 93 dated:
15-04-2009**

GAZETTED

S. No:	Name of Post	Grade	Sanctioned Strength
1.	Pr. Chief Conservator of Forests	75500-80000+HAG	2
2.	Addl. Pr. Chief Conservator of Forests	67000-79000+HAG	3
3.	Chief Conservator of Forests	37400-67000 (GP 10000)	9
4.	Conservator of Forests	37400-67000 (GP 10000)	16
5.	DCF (IFS)	15600-39100 (GP 7600)	35
6.	DCF (SFS)	15600-39100 (GP 6600)	23
7.	Chief Publicity Officer	15600-39100 (GP 6600)	01
8.	A.C.F's	9300-34800 (GP 4800)	82
9.	Assistant Agrostologist	9300-34800 (GP 5400)	1
10.	Senior Scientist	9300-34800 (GP 4800)	1
11.	Personnel Officer	15600-39100 (GP 6600)	1
12.	Chief Accounts Officer	15600-39100 (GP 6600)	1
13.	Dy. Director (P & S)	15600-39100 (GP 6600)	1
14.	Assistant Director (P & S)	9300-34800 (GP 4600)	2
15.	Administrative Officer	9300-34800 (GP 4600)	2
16.	Range Officer Grade-I	9300-34800 (GP 4200)	226
17.	Law Officer	9300-34800 (GP 4800)	5

18.	Survey Officer	9300-34800 (GP 4300)	2
19.	Veterinary Assistant Surgeon	9300-34800 (GP 4400)	1
20.	Agriculture Assistant	9300-34800 (GP 4400)	1
21.	Agronomist	9300-34800 (GP 4400)	2
22.	Soil Chemist	9300-34800 (GP 4400)	1
23.	Research Officer	9300-34800 (GP 4300)	1
24.	Assistant Soil Scientist	9300-34800 (GP 4300)	1
25.	Assistant seed Technician	9300-34800 (GP 4300)	2
26.	Senior Scientific Assistant	9300-34800 (GP 4300)	1
27.	Private Secretary	9300-34800 (GP 4600)	03
28.	Assistant Executive Engineer	9300-34800 (GP 4800)	-

Non-Gazetted

S. No:	Name of Post	Grade	Sanctioned Strength
1.	Pasture Dev.officer	9300-34800 (GP 4300)	3
2.	Range Technician	9300-34800 (GP 4200)	8
3.	Junior Scientific Assistant	9300-34800 (GP 4200)	2
4.	Research Assistant	9300-34800 (GP 4200)	1
5.	Information & Publicity Officer	9300-34800 (GP 4200)	1
6.	Specialist	9300-34800 (GP 4200)	2
7.	Farm Chemist	9300-34800 (GP 4200)	1
8.	Naib Tehsildar	9300-34800 (GP 4300)	3
9.	Range Officer Grade-II	9300-34800 (GP 4200)	65
10.	Librarian	9300-34800 (GP 4200)	1
11.	Girdawar	9300-34800 (GP 4300)	2
12.	Patwari	5200-20200 (GP 2400)	5
13.	Foresters	5200-20200 (GP 2800)	1154
14.	Dy. Forester	5200-20200 (GP 2300)	438
15.	Forest Guards	5200-20200 (GP 1900)	3775
16.	Section Officer	9300-34800 (GP 4600)	2
17.	Assistant Accounts Officer	9300-34800 (GP 4600)	1
18.	Statistical Officer	9300-34800 (GP 4600)	4
19.	Senior Stenographer	9300-34800 (GP 4600)	5
20.	Head Assistant	9300-34800 (GP 4200)	19
21.	Senior Assistant	5200-20200 (GP 2800)	80
22.	Junior Stenographer	9300-34800 (GP 4200)	7
23.	Accountant	9300-34800 (GP 4200)	28
24.	Accounts Assistant	5200-20200 (GP 2800)	13
25.	Junior Assistant	5200-20200 (GP 1900)	355

26.	Photo Interpreter	9300-34800 (GP 4280)	01
27.	Cartographer	9300-34800 (GP 4280)	01
28.	Survey/Cartographer	5200-20200 (GP 7800)	02
29.	Silt Observer	5200-20200 (GP 7800)	03
30.	Silt Analyst	9300-34800 (GP4220)	01
31.	Camera Man	9300-34800 (GP 4280)	01
32.	Project Operator	5200-20200 (GP 2800)	02
33.	Translator	9300-34800 (GP 4280)	01
34.	Project operator Cum Photographer	9300-34800 (GP 4200)	01
35.	Draftsman	9300-34800 (GP 4200)	01
36.	Senior Lab Assistant	9300-34800 (GP 4200)	03
37.	Lab Assistant	5200-20200 (GP 2400)	01
38.	Junior Lab Assistant	5200-20200 (GP 1900)	03
39.	Senior Lab Attendant	4400-7400 (GP 1400)	03
40.	Chauffer/ Drivers	9300-34800 (GP 4240) 5200-20200 (GP 4240)	49
41.	Junior Drivers	5200-20200 (GP 1900)	22
42.	Field Assistant (Telephone Operators)	5200-20200 (GP 2400)	4
43.	Computer Operators (Foresters)	5200-20200 (GP 2800)	02
44.	Cleaners	4400-7400 (GP 1400)	22
45.	Chainman	4400-7400 (GP 1300)	10
46.	Mapper	4400-7400 (GP 1300)	6
47.	Orderly,Farash & Chowkidar	4400-7400 (GP 1300)	437
48.	Malies	4400-7400 (GP 1300)	245
49.	CPK	4400-7400 (GP 1300)	8
50.	Frash	4400-7400 (GP 1300)	19
51.	Sweeper	4400-7400 (GP 1300)	05
52.	Boat Mazdoor	4400-7400 (GP 1300)	01
53.	Watcher	4400-7400 (GP 1300)	82

54.	Water Carrier	4400-7400 (GP 1300)	02
55.	Khalasi	4400-7400 (GP 1300)	08
56.	Road Mazdoor	4400-7400 (GP 1300)	02
57.	Capkash Mazdoor	4400-7400 (GP 1300)	23
58.	Jamadar	4400-7400 (GP 1400)	12
59.	Lab Boy	4400-7400 (GP 1300)	3
60.	Shepherd	4400-7400 (GP 1300)	1
61.	Existing posts of Mali, Chowkidar, Watcher etc created vide Govt. Order No: 01 FST of 1995, dated. 03-01-195 & Govt. Order No: 404 FST of 1995, dated. 27-12-1995 for regularization of DRW's under SRO-64 of 1994.	4400-7400 (GP 1300)	882
62.	Helpers (Created under SRO-64)	4400-7400 (GP 1300)	2278